

Laurentian Manor & Washington Manor Rental Application

Laurentian Manor and Washington Manor Apartments are pleased to process your application. A \$25 application fee is charged to cover fees for processing the application. The application will not be processed if there is any missing information. All applicants must sign the application before it will be processed. All applicants must be 55 years of age or older.

I/We are applying for: (Please Check All that Apply) Laurentian Manor Washington Manor

PERSONAL DATA

Last Name	First Name	Middle Name	Date of Birth	Social Security Number

Phone Number	Email Address

List other occupants and relationship to head of household listed above

Last Name	First Name	Middle Name	Date of Birth	Social Security Number

RESIDENCE/RENTAL HISTORY

You must include every place of residence for the last 5 years, even if you were not on a lease.

1. Present Address _____
 Date of Occupancy _____ Lease expires (mo./yr.) _____
 Name of Landlord/Mortgage Holder _____
 Landlord Phone # _____ Amount of Rent _____
 Reason for Leaving _____

2. Previous Address _____
 Move In Date _____ Move Out Date _____
 Previous Landlord/Mortgage Holder _____
 Landlord Phone # _____ Amount of Rent _____
 Reason for Leaving _____

3. Previous Address _____
 Move In Date _____ Move Out Date _____
 Previous Landlord/ Mortgage Holder _____
 Landlord Phone # _____ Amount of Rent _____
 Reason for Leaving _____

INCOME

Rent cannot be more than 50% of gross income. In cases where income does not meet the 50% assets can be taken into consideration.

Household Member	Income Source: Employer, SS, SSI, Pension, Savings, CD, Life Ins, etc.	Amount/Balance/Market Value	Frequency (circle one)	
			Weekly	Biweekly
			Monthly	Annual
			Weekly	Biweekly
			Monthly	Annual

HISTORY

(Please Circle One)

Have you ever filed for bankruptcy?	Yes	No
Have you ever been evicted or had an eviction process started against you?	Yes	No
Have you ever been convicted of a crime other than a traffic violation?	Yes	No
Have you ever been required to register as a sex offender?	Yes	No

AUTHORIZATION

I/We authorize the HRA to verify all information relating to this application through any means including but not limited to Minnesota BCA, Core Logic, Local Police Department and any other federal department of criminal apprehension, consumer reporting agencies, public record resources, and other rental housing owners.

ACCURATE INFORMATION

I/We understand that this is not a contract and does not bind either party. I/We certify that all of the information given to the HRA on this application is accurate and complete to the best of my/our knowledge. I/We understand that false statements or information are grounds for denial of housing admission.

DEPOSIT

Upon verification and approval of application, and a unit is offered, applicant must pay the \$600.00 deposit to hold the apartment. If an applicant decides to not move into the unit, only \$300.00 of the deposit is refundable.

LAURENTIAN MANOR

Please indicate what size unit you are interested in by marking with an (X).

- One Bedroom (640 sq. ft.) _____
- One Bedroom (722 – 780 sq. ft.) _____
- One Bedroom plus Den (926 – 931 sq. ft.) _____
- Two Bedroom (971 – 988 sq. ft.) _____

WASHINGTON MANOR

Please indicate what size unit you are interested in by marking with an (X).

- One Bedroom (644 – 880 sq. ft.) _____
- One Bedroom plus Den (910 – 944 sq. ft.) _____
- Two Bedroom/Two Bathroom (1004 – 1080 sq. ft.) _____

All applicants are required to sign the application.

_____	_____
Applicant Signature	Date

_____	_____
Applicant Signature	Date

RETURN APPLICATION

Please return this application by one of the following means.

- | | | |
|--------------------------------|--------------------------------|--|
| Mail – Laurentian Manor Office | Mail – Washington Manor Office | Email – frontdesk@vhra.org |
| 404 9 th St N | 801 9 th St N | |
| Virginia, MN 55792 | Virginia, MN 55792 | |