



# Housing & Redevelopment Authority of Virginia, Minnesota

The purpose of HUD's Section 3 program is to provide employment, training and contracting opportunities to low-income individuals particularly those who are recipients of government assistance for housing or other public assistance programs. *Your response is voluntary, confidential, and has no effect on your employment.*

## Eligibility for Section 3 Worker or Targeted Section 3 Worker Status

A Section 3 worker seeking certification shall complete and submit this form to the recipient contractor or subcontractor, self-certifying that the person is a Section 3 worker or Targeted Section 3 Worker as defined in 24 CFR Part 75.

*Instructions:* Enter/select the appropriate information to confirm you Section 3 worker or Targeted Section 3 Worker status.

Employee Name:

Are you a resident of public housing, a Section 8 Housing Choice Voucher Holder, or other Section-8 assisted housing managed by the PHA?

Yes  No

Are you a resident of St. Louis County, MN?

Yes  No

In the field below, select the amount of individual income you believe you earn on an annual basis.

- Less than \$19,000  
 \$19,001 - \$31,650  
 \$31,651 - \$50,600

More than \$50,601

**I qualify as a:** (select ONE of the following two options. Definitions are found on back of this page.)

Section 3 Worker

Targeted Section 3 Worker

## Employee Affirmation

*I affirm that the above statements are true, complete, and correct to the best of my knowledge and belief. I hereby certify, under penalty of law, that the following information is correct to the best of my knowledge.*

Employee Address:

Name:

Date Hired:

Signature: \_\_\_\_\_

Date:



# St. Louis County

## Section 3 Income Limits

### Eligibility Guidelines

The worker's income must be at or below the amount provided below for an individual (household of 1) regardless of actual household size.

### Individual Income Limits

Income Limit Area	Income Limits Category	FY 2023 Income Limits
County of St. Louis	Extremely Low-Income Limits (30%)	\$19,000
	Very Low-Income Limits (50%)	\$31,650
	Low Income Limits (80%)	\$50,600

#### Definitions for Public Housing Authority-funded Projects:

→Section 3 Worker – Any worker who currently meets, or when hired since November 30, 2020 met, one of the following criteria as documented:

- A low- or very low-income individual (the worker's income for the previous or annualized calendar year is below the income limit established by HUD); or
- Employed by a Section 3 business concern; or
- A YouthBuild participant.

→Targeted Section 3 Worker – Any worker who currently meets, or when hired since November 30, 2020 met, one of the following criteria as documented:

- Employed by a Section 3 business concern, Or
- Currently meets or when hired met a least one of the following criteria as documented since November 30, 2020:
  - A resident of public housing; or
  - A resident of other public housing projects or Section 8-assisted housing; or
  - A YouthBuild participant

### FOR ADMINISTRATIVE USE ONLY

Is employee a Section 3 worker based upon their self-certification?  Yes  No

Is the employee a Targeted Section 3 worker based upon their self-certification?  Yes  No

Was this an applicant who was hired as a result of the Section 3 project?  Yes  No

If yes, what is the name of the company?

What is the date of hire?

***EMPLOYERS MUST RETAIN THIS FORM IN THEIR SECTION 3 COMPLIANCE FILE FOR FIVE YEARS.***

